

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE FOR CIVIL RIGHTS
VOLUNTEER/PART-TIME WORK-STUDY LEGAL INTERN POSITIONS**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring, through administrative enforcement procedures, that recipients of Federal financial assistance from OJP and the Office for Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes. OCR is seeking volunteer law clerks for the 2004-2005 academic year.

POSITION LOCATION(S): Washington, D.C.

QUALIFICATIONS: Second- or third-year law students with excellent legal research and writing abilities, strong academic credentials, interpersonal communication skills, and a demonstrated commitment to civil rights issues.

DATE POSITION(S) AVAILABLE: Fall Semester 2004
Spring Semester 2005
(16-20 hours per week for 8-10 weeks.)

ASSIGNMENTS: Perform legal research and writing on issues of civil rights compliance in programs or activities receiving Federal financial assistance (e.g., research involving Title VI and Title VII of the Civil Rights Act of 1964, the Omnibus Crime Control and Safe Streets Act of 1968, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975). Perform legal research and writing on issues of constitutional law and jurisdiction affecting the rights of prisoners and Indian tribes. Assist staff attorneys on civil rights case reviews, case management, and investigations. Review Equal Employment Opportunity Plans (i.e., reports required by Federal regulations that compare a funded organization's workforce to its service population).

SALARY: Volunteer (without compensation) or work-study credit only.

APPLICATION PROCEDURES: To apply, please send a resume, writing sample (not to exceed 5 pages), and current transcript to the following mailing address or via fax or e-mail:

Tamara L. Mabey, Esq.
Law Clerk Coordinator
Office of Justice Programs
810 7th Street, N.W., Room 8120
Washington, D.C. 20531
Telephone: (202) 307-0690
Fax: (202) 616-9865
E-mail: Tamara.Mabey@usdoj.gov

APPLICATION DEADLINE: Fall Applicants: August 15, 2004
Spring Applicants: October 15, 2004

WEB SITE: www.ojp.usdoj.gov/ocr

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer.